

Government of West Bengal
Directorate of Textiles (Sericulture)
Office of the Assistant Director of Textiles (Sericulture)
(Telephone + Fax – 0342 2551478, email – burdseri@gmail.com)

SHORT TENDER NOTICE

Sealed Tenders are invited by the undersigned from the interested contractors/Exhibition stall makers having experience for the following types of works regarding interior decoration of pavilions in exhibitions. Stall of size of 20' X 15' area would be provided for this office at the ensuing MATI UTSAV,2018 to be held at Agriculture seed Farm, Burdwan from 2nd January,2018 to 8th January,2018. Earnest money for a sum of Rs 1500/- (Rupees One thousand five hundred) only will have to be submitted along with tenders in the form of demand draft drawn in favour of the undersigned on any branch of Nationalized Bank in the District of Purba Bardhaman. The Tender must be accompanied by Photocopies of Pan card, Aadhaar Card, current ITR,GST Registration Certificate. Sealed Tender is required to be superscribed with "Tender for the preparation of Exhibition Stall for Mati Utsav,2018 at Burdwan" on the outer surface of the cover.

The Tenders will be received by the undersigned on or before 22/12/2017 at 2 pm and will be opened on the same date at 3 pm in presence of the Tenderers/Authorized representatives of the Tenderers and members of Tender Committee.

The undersigned reserves the right to accept or reject any or all Tenders without showing any reasons whatsoever. The details of this Notice will also be available on the Office Notice Board and at the Departmental website www.seriwb.gov.org.

- 1) Pavilion will be theme based showing activities and mission of this Directorate with photographic presentations.
- 2) All sides of the Stall will be covered with good quality new coloured cloths except front side.
- 3) Interior decoration of the stall has to be made on the basis of rural theme at the inside of the stall with mat/carpet on the floor.
- 4) The inner wall should be covered with display of high resolution flex panel (9 in nos.) with creative design of panels focusing activities and information of this Directorate. Hoarding flex one in no and banners 12 in Nos will have to be displayed on the front top of the stall.
- 5) Necessary wooden structures are to be made at a height of 2.5 ft. for displaying the products covering inner walls.
- 6) Arrangement of additional suitable lights focusing on the panels is to be provided.
- 7) Design of the exhibits to be provided are to be approved by authorized officials of this Directorate.
- 8) An LCD/LED 26" Monitor will have to be provided for showing the activities of this Directorate on Video.
- 9) 6 nos. of Chairs and 2 nos. of Tables will have to be provided in the Stall.
- 10) Printing materials /brochures (100 in Nos) /leaflets/pamphlets (700 in Nos) in glossy papers in vernacular materials on sericulture activity will have to be prepared and supplied to this office.
- 11) Preparation of (One) no permanent wooden Display Board fitted with front glass